



BOARD OF COMMISSIONERS

1200 N. Telegraph Road, Bldg. 12 East, Pontiac, MI 48341

Finance Committee

Gwen Markham, Chair
February 21, 2024 at 11:00 AM

MINUTES

1. Call Meeting to Order

Chair Gwen Markham called the meeting of the Finance Committee to order at 11:10 AM in Committee Room A 1200 N. Telegraph Road, 12E, Pontiac, MI 48341.

2. Roll Call

MEMBERS PRESENT: Yolanda Smith Charles, Gwen Markham, Angela Powell, Philip Weipert, Christine Long, Charles Cavell, Ajay Raman, Robert Hoffman (8)

MEMBERS ABSENT WITH NOTICE: (0)

3. Pledge of Allegiance

Chair Gwen Markham led the Committee in the recitation of the Pledge of Allegiance.

4. Approval of Minutes

a. Board of Commissioners - Dated January 31, 2024 (including closed sessions)

Christine Long moved **approval of the Minutes dated January 31, 2024 (including closed sessions), as presented.** Seconded by Ajay Raman.

Motion Passed.

Vote Summary (7-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Charles Cavell, Ajay Raman

No: None

Abstain: None

5. Approval of Agenda

Christine Long moved **approval of the agenda, as presented.** Seconded by Angela Powell.

Motion Passed.

Vote Summary (7-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Charles Cavell, Ajay Raman

No: None
Abstain: None

6. Public Comment

None.

7. Communications

- a. **Information Technology - 2024 First Quarter Service Agreement Report**
- b. **Information Technology - 2024 First Quarter Master Plan Executive Summary**
- c. **Treasurer's Office - Fiscal Year 2024 First Quarter Investment Report**
- d. **Treasurer's Office - Fiscal Year 2024 First Quarter Delinquent Tax Revolving Fund Report**
- e. **Facilities Planning & Engineering - 2024 First Quarter Capital Improvement Program (CIP) Progress Report**
Robert Hoffman moved to **receive and file the attached Communications.**
Seconded by Philip Weipert.

Motion Passed.

Vote Summary (7-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Charles Cavell, Ajay Raman

No: None

Abstain: None

8. Office of County Executive Recommendations

- a. **Executive's Office - Appointment to Chief Financial Officer Position**
Angela Powell moved to **recommend to Board the concurrence of the County Executive's appointment of Brian Lefler as the Chief Financial Officer Position.** Seconded by Ajay Raman.

Motion Passed.

Vote Summary (8-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Charles Cavell, Ajay Raman

No: None

Abstain: None

9. Economic Development and Infrastructure Committee Recommendations

- a. **Facilities Planning & Engineering - Owner Representative Services for Renovations to 31 E. Judson and 51111 Woodward in Pontiac**
Yolanda Smith Charles moved to **recommend to Board the attached suggested resolution.** Seconded by Angela Powell.

Motion Passed.

Vote Summary (5-3-0)

Yes: Gwen Markham, Angela Powell, Yolanda Smith Charles, Charles Cavell, Ajay Raman

No: Christine Long, Robert Hoffman, Philip Weipert

Abstain: None

10. Department Recommendations

- a. **Information Technology - 2024 First Quarter IT Development Report**
Yolanda Smith Charles moved to **recommend to Board the proposed Board Action.** Seconded by Charles Cavell.

Motion Passed.

Vote Summary (8-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Charles Cavell, Ajay Raman

No: None

Abstain: None

- b. **Information Technology - New Service with the Michigan Department of Natural Resources for Access to Oaknet Connectivity and CLEMIS**
Robert Hoffman moved to **recommend to Board the proposed Board Action.** Seconded by Philip Weipert.

Motion Passed.

Vote Summary (8-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Charles Cavell, Ajay Raman

No: None

Abstain: None

- c. **Information Technology - New Service with Wayne County Medical Examiners for Online Payment and Over the Counter Payments**
Robert Hoffman moved to **recommend to Board the proposed Board Action.** Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (8-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Charles Cavell, Ajay Raman

No: None
Abstain: None

11. Public Health and Safety Committee Recommendations

- a. **Prosecuting Attorney's Office - Copy and Digitize Record Services for the Conviction Integrity Unit (CIU)**

Angela Powell moved to **recommend to Board the proposed Board Action**. Seconded by Christine Long.

Motion Passed.

Vote Summary (8-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Charles Cavell, Ajay Raman

No: None

Abstain: None

12. Board of Commissioners Recommendations

- a. **Board of Commissioners - Sponsorship of the Troy Historic Village for Civil War Days and Indigenous Voices Project**
- b. **Board of Commissioners - Sponsorship of the Farmington Bicentennial Timeline Public Art Installation**
- c. **Board of Commissioners - Sponsorship of Hospitality House Food Pantry's 2024 A Taste of Spring Event**

Yolanda Smith Charles moved to **recommend to Board the proposed Board Action for Items 12a, 12b and 12c**. Seconded by Robert Hoffman.

Motion Passed.

Vote Summary (8-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Charles Cavell, Ajay Raman

No: None

Abstain: None

- d. **Board of Commissioners - Process for Submission and Evaluation of Special Project Requests**

Philip Weipert moved to **receive and file the attached Process for Submission and Evaluation of Special Project Requests**. Seconded by Angela Powell.

Motion Passed.

Vote Summary (8-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Charles Cavell, Ajay Raman

No: None
Abstain: None

13. Public Comment

None.

14. Other Business/Adjournment

The meeting adjourned at 01:12 PM.

NOTE: The foregoing minutes are subject to Committee approval.