Finance Committee

Gwen Markham, Chair
November 8, 2023 at 11:00 AM

MINUTES

1. **Call Meeting to Order**
   Chair Gwen Markham called the meeting of the Finance Committee to order at 12:02 PM in BOC Committee Room A 1200 N. Telegraph Road, 12E, Pontiac, MI 48341.
2. **Roll Call**
   MEMBERS PRESENT: Angela Powell, Charles Cavell, Robert Hoffman, Christine Long, Ajay Raman, Gwen Markham, Yolanda Smith Charles, Philip Weipert (8)

   MEMBERS ABSENT WITH NOTICE: (0)
3. **Pledge of Allegiance**
   Commissioner Charles Cavell led the Committee in the recitation of the Pledge of Allegiance.
4. **Approval of Minutes**

   a. **Board of Commissioners - dated October 11, 2023**
   Ajay Raman moved **approval of the Minutes dated October 11, 2023, as presented**. Seconded by Christine Long.

   Motion Passed.

   Vote Summary (6-0-0)
   Yes: Christine Long, Robert Hoffman, Gwen Markham, Yolanda Smith Charles, Charles Cavell, Ajay Raman
   No: None
   Abstain: None
5. **Approval of Agenda**
   Christine Long moved **approval of the agenda, as presented**. Seconded by Ajay Raman.

   Motion Passed.

   Vote Summary (8-0-0)
   Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Charles Cavell, Ajay Raman

No: None
Abstain: None

6. **Public Comment**
   None.
7. **Public Health and Safety Committee Grant Acceptances**

   a. **Circuit Court - Acceptance from the State Court Administrative Office of the FY 2024 Adult Treatment Court Program**

   b. **52-1 District Court (Novi) - Acceptance from the State Court Administrative Office for the FY 2024 Drug Court Program**

   c. **52-4 District Court (Troy) - Acceptance from the State Court Administrative Office for the FY 2024 Drug Court Drug Program**

   d. **Prosecuting Attorney's Office - Acceptance from the Department of Health and Human Services for the FY 2024 Crime Victims Rights Grant**

   e. **Sheriff’s Office - Acceptance from the Michigan Department of Treasury of the 2023 Law Enforcement Distribution Program - Second Distribution**

   f. **Prosecuting Attorney's Office - Acceptance from the Michigan Department of Health and Human Services for the FY 2024 Antiterrorism Emergency Assistance Grant**

   g. **Prosecuting Attorney's Office - Acceptance from the Michigan Department of Health and Human Services for the FY 2024-2028 Title IV-D Cooperative Reimbursement Program**

   h. **Sheriff’s Office - Amendment #2 to the 2022-2024 Law Enforcement Services Agreement with the City of Rochester Hills**

   i. **Public Services - Community Corrections - Acceptance from the Michigan Department of Corrections for the FY 2024 Community Corrections Funds**

   j. **Health & Human Services - Acceptance from the U.S. Department of Health and Human Services Health Resources and Services Administration for the 2023 Community Project Funding/Congressionally Directed Spending Facilities and/or Equipment Projects Program**
   Philip Weipert moved to **recommend to Board the proposed Board Action for Items 7a through 7j.** Seconded by Ajay Raman.

   Motion Passed.

   Vote Summary (7-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Yolanda Smith Charles, Charles Cavell, Ajay Raman
No: None
Abstain: None

8. Public Health and Safety Committee Recommendation

a. Health & Human Services - Amendment #3 to the Interlocal Agreement with the Oakland Community Health Network for Substance Use Disorder Prevention Services

Yolanda Smith Charles moved to **recommend to Board the proposed Board Action.** Seconded by Charles Cavell.

Motion Passed.

Vote Summary (7-0-0)
Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Yolanda Smith Charles, Charles Cavell, Ajay Raman
No: None
Abstain: None

9. Communications

a. Information Technology - IT Master Plan Executive Summary Fourth Quarter 2023

b. Information Technology - IT Services Agreement Summary Fourth Quarter 2023

Christine Long moved to **receive and file Communications Items 9a and 9b**. Seconded by Charles Cavell.

Motion Passed.

Vote Summary (7-0-0)
Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Yolanda Smith Charles, Charles Cavell, Ajay Raman
No: None
Abstain: None

c. Board of Commissioners - Appointment to the Audit Subcommittee

Chair Gwen Markham announced that Communication Item 9c reflects her appointment of the following members to the Audit Subcommittee: Commissioners Charles Cavell, Yolanda Smith Charles and Bob Hoffman. There were no objections.

Christine Long moved to **receive and file Communications Item 9c**. Seconded by Charles Cavell.

Motion Passed.

Vote Summary (7-0-0)
Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Yolanda Smith Charles, Charles Cavell, Ajay Raman
No: None
Abstain: None

10. Presentation

a. Information Technology - Information Technology Department Budget Discussion

Rod Davenport, Chief Information Officer; Janette McKenna, Manager, PMO & Internal Services; Tammi Shepherd, Applications Services Director, Information Technology; and Sheryl Johnson, Deputy Chief Financial Officer, Management & Budget, gave a PowerPoint presentation regarding the Information Technology Department Budget and addressed questions posed by the Commissioners.

Robert Hoffman moved to **receive and file the Information Technology Department Budget presentation**. Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (7-0-0)
Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Yolanda Smith Charles, Charles Cavell, Ajay Raman
No: None
Abstain: None

11. Department Recommendations

a. Information Technology - Case Management System Implementation for Prosecutor's Office

Philip Weipert moved to **recommend to Board the proposed Board Action.** Seconded by Ajay Raman.

Motion Passed.

Vote Summary (7-0-0)
Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Yolanda Smith Charles, Charles Cavell, Ajay Raman
No: None
Abstain: None

b. Information Technology - IT Development Report 4th Quarter 2023

Philip Weipert moved to **recommend to Board the proposed Board Action.** Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (6-0-0)
Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Yolanda Smith Charles, Ajay Raman

No: None
Abstain: None

c. **Board of Commissioners - Sponsorship of the Southfield Chamber of Commerce's "An Excellent Holiday Event"**

Yolanda Smith Charles moved to **recommend to Board the proposed Board Action.** Seconded by Philip Weipert.

Motion Passed.

Vote Summary (7-0-0)
Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Yolanda Smith Charles, Charles Cavell, Ajay Raman
No: None
Abstain: None

d. **Executive's Office - Appropriating American Rescue Plan Act – Local Fiscal Recovery Funds for Michigan Saves Energy Efficiency and Weatherization Program**

Yolanda Smith Charles moved to **recommend to Board the attached suggested resolution.** Seconded by Ajay Raman.

Motion Passed.

Vote Summary (7-0-0)
Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Yolanda Smith Charles, Charles Cavell, Ajay Raman
No: None
Abstain: None

e. **Executive's Office - Appropriating American Rescue Plan Act – Local Fiscal Recovery Funds for an Assessment of the Children's Village and Juvenile Justice System Assessment**

Yolanda Smith Charles moved to **recommend to Board the attached suggested resolution.** Seconded by Charles Cavell.

Motion Passed.

Vote Summary (7-0-0)
Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Yolanda Smith Charles, Charles Cavell, Ajay Raman
No: None
Abstain: None

f. **Executive's Office - Appropriating American Rescue Plan Act – Local Fiscal Recovery Funds for the Pontiac Integrated Urgent Care, "Urgent Primary and Behavioral Health Center"**

Ajay Raman moved to **recommend to Board the attached suggested resolution.** Seconded by Charles Cavell.

Motion Passed.

Vote Summary (7-0-0)
Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Yolanda Smith Charles, Charles Cavell, Ajay Raman
No: None
Abstain: None

12. Public Comment
None.

13. Other Business/Adjournment
The meeting adjourned at 01:34 PM.

NOTE: The foregoing minutes are subject to Committee approval.