



BOARD OF COMMISSIONERS

1200 N. Telegraph Road, Bldg. 12 East, Pontiac, MI 48341

Finance Committee

Gwen Markham, Chair
May 3, 2023 at 11:00 AM

MINUTES

1. Call Meeting to Order

Chair Gwen Markham called the meeting of the Finance Committee to order at 11:23 AM in BOC Committee Room A 1200 N. Telegraph Road, 12E, Pontiac, MI 48341.

2. Roll Call

MEMBERS PRESENT: Christine Long; Gwen Markham; Robert Hoffman; Ajay Raman; Yolanda Smith Charles; Angela Powell; David Woodward, Ex-Officio; Philip Weipert (8)

MEMBERS ABSENT WITH NOTICE: Charles Cavell (1)

3. Pledge of Allegiance

Chair Gwen Markham led the Committee in the recitation of the Pledge of Allegiance.

4. Approval of Minutes (including closed session)

a. Board of Commissioners - dated April 12, 2023

Robert Hoffman moved **approval of the Minutes dated April 12, 2023, as presented.** Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (7-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

5. Approval of Agenda

Christine Long moved **approval of the agenda, as presented.** Seconded by Ajay Raman.

Motion Passed.

Vote Summary (7-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None
Abstain: None

6. Public Comment

None.

7. Communications

- a. **Information Technology - Master Plan Status Executive Summary Second-Quarter Report**
- b. **Information Technology - Services Agreement Summary Second-Quarter Report**
- c. **Treasurer's Office - Delinquent Tax Revolving Fund Second-Quarter Report**
- d. **Treasurer's Office - Investment Second-Quarter Report**
- e. **Executive's Office - Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) & Public Act 530 of 2016 Pension Report**
Christine Long moved to **receive and file the Communications**. Seconded by Philip Weipert.

Motion Passed.

Vote Summary (7-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

8. Department Recommendations

- a. **Risk Management - Reorganization of Risk Management**
Yolanda Smith Charles moved to **recommend to Board the proposed Board Action**. Seconded by Robert Hoffman.

Motion Passed.

Vote Summary (7-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

- b. **Information Technology - Extension for Three-Years with Kronos Incorporated (UKG) for Workforce Central Licensing, Telestaff Licensing, and Clock Maintenance**
Yolanda Smith Charles moved to **recommend to Board the proposed Board Action**. Seconded by Ajay Raman.

Motion Passed.

Vote Summary (7-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

c. Information Technology - IT Development Second-Quarter Report

Ajay Raman moved to **recommend to Board the proposed Board**

Action. Seconded by Christine Long.

Motion Passed.

Vote Summary (7-0-0)

Yes: Christine Long, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

d. Management and Budget - Fiscal Year 2024-2026 Preliminary Revenue Estimates

Kyle Jen, Director of Fiscal Services, gave a brief PowerPoint presentation on 2024-2026 Preliminary Revenue Estimates.

Ajay Raman moved to **receive and file the Presentation by Management & Budget on the Fiscal Year 2024-2026 Preliminary Revenue Estimates.**

Seconded by Angela Powell.

Motion Passed.

Vote Summary (7-0-0)

Yes: David Woodward, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

e. Management and Budget - Approval of 2023 County Tax Levies

Robert Hoffman moved to **recommend to Board the attached suggested resolution.** Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (7-0-0)

Yes: David Woodward, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

- f. **Board of Commissioners - Sponsorship of the 2023 Clawson Fourth of July Festival**
- g. **Board of Commissioners - Sponsorship of 14th Annual International Lyon Township Kite Festival**
- h. **Board of Commissioners - Sponsorship of 2023 US National Bocce Tournament**
Philip Weipert moved to **recommend to Board the proposed Board Actions of Items 8f, 8g and 8h.** Seconded by David Woodward.

Motion Passed.

Vote Summary (6-1-0)

Yes: David Woodward, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Ajay Raman

No: Yolanda Smith Charles

Abstain: None

9. Legislative Affairs and Government Operations Committee Recommendations

- a. **Executive's Office - Establishment of the Oakland County Acorn2Oak Youth Mini Grant Program**
Robert Hoffman moved to **recommend to Board the attached suggested resolution.** Seconded by Ajay Raman.

Motion Passed.

Vote Summary (7-0-0)

Yes: David Woodward, Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

- b. **Clerk/Register of Deeds - Grant Acceptance with the State of Michigan Department of Licensing and Regulatory Affairs for the 2023 Oakland County Survey and Remonumentation Grant**
Yolanda Smith Charles moved to **recommend to Board the attached suggested resolution.** Seconded by Philip Weipert.

Motion Passed.

Vote Summary (6-0-0)

Yes: Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

10. Public Health and Safety Committee Recommendations

- a. **Sheriff's Office - Acceptance from the Michigan Department of State Police for the 2023 Paul Coverdell Forensic Sciences Improvement Grant Program**
Yolanda Smith Charles moved to **recommend to Board the proposed Board Action**. Seconded by Robert Hoffman.

Motion Passed.

Vote Summary (6-0-0)

Yes: Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

- b. **Emergency Management & Homeland Security - Acceptance from the Federal Emergency Management Agency for the Hazard Mitigation Grant Program**

Robert Hoffman moved to **recommend to Board the proposed Board Action**. Seconded by Philip Weipert.

Motion Passed.

Vote Summary (6-0-0)

Yes: Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

- c. **Health & Human Services - Amendment #3 to the Fiscal Year 2023 Emerging Threats Local Health Department Agreement**

Yolanda Smith Charles moved to **recommend to Board the proposed Board Action**. Seconded by Angela Powell.

Motion Passed.

Vote Summary (6-0-0)

Yes: Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

11. Economic Development and Infrastructure Committee Recommendations

- a. **Facilities Planning & Engineering - Access Control Systems Upgrade Project**

Philip Weipert moved to **recommend to Board the proposed Board Action**. Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (6-0-0)

Yes: Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda

Smith Charles, Ajay Raman

No: None

Abstain: None

b. Facilities Management - FY2023 Roof Restraint Safety System Projects

Yolanda Smith Charles moved to **recommend to Board the proposed Board Action**. Seconded by Angela Powell.

Motion Passed.

Vote Summary (6-0-0)

Yes: Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

c. Water Resources Commissioner - Conference Room Renovation

Yolanda Smith Charles moved to **recommend to Board the proposed Board Action**. Seconded by Angela Powell.

Motion Passed.

Vote Summary (6-0-0)

Yes: Robert Hoffman, Philip Weipert, Gwen Markham, Angela Powell, Yolanda Smith Charles, Ajay Raman

No: None

Abstain: None

12. Public Comment

None.

13. Other Business/Adjournment

A discussion was held regarding the cost of Oakland County printing advertisement flyers for distribution to Commissioners. A discussion was also held about Oakland County jobs, the length of time it takes for jobs to be filled and the process for applicants who apply for those jobs. A suggestion was made to contact a Human Resources representative to address these concerns at a future meeting.

The meeting adjourned at 01:28 PM.

NOTE: The foregoing minutes are subject to Committee approval.