

OAKLAND COUNTY BOARD OF COMMISSIONERS

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PUBLIC HEALTH AND SAFETY COMMITTEE

Penny Luebs, Chairperson

Angela Powell
Vice Chairperson
Bob Hoffman
Minority Vice Chairperson

Gary McGillivray
Janet Jackson
Kristen Nelson
Charlie Cavell
Michael Gingell
Thomas Kuhn

July 27, 2021

Chairperson Luebs called the meeting of the Public Health and Safety Committee to order at 11:14 a.m. in Committee Room A of the Commissioners' Auditorium Wing, County Service Center in Pontiac, Michigan.

MEMBERS PRESENT:

Penny Luebs; Angela Powell; Bob Hoffman; Gary McGillivray; Janet Jackson; Kristen Nelson; Charlie Cavell; Michael Gingell; David T. Woodward, Ex-Officio

MEMBERS ABSENT WITH NOTICE:

Thomas Kuhn

PLEDGE OF ALLEGIANCE

Chairperson Luebs led the Committee in the recitation of the Pledge of Allegiance.

APPROVAL OF THE MINUTES

Nelson moved approval of the minutes of July 13, 2021, as presented. Seconded by McGillivray.

Motion carried.

APPROVAL OF AGENDA

Gingell moved approval of the agenda, as presented. Seconded by Nelson.

Motion carried.

PUBLIC COMMENT

Shayna Levin, Commerce Township resident, spoke during Public Comment.

COMMUNICATIONS

- a. Prosecuting Attorney – FY 2022 Victim Rights – Grant Application
- b. Sheriff's Office – 2021 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program – Grant Application
- c. Sheriff's Office – FY 2021 Community Policing Development (CPD) Microgrant – Self-Defense Program – Grant Application
- d. Sheriff's Office – FY 2021 Community Policing Development (CPD) Microgrants Solicitation-OSCO Community Policing and Public Education Series – Grant Application
- e. Public Services – Animal Control and Pet Adoption Center – Bissell 2021 Empty the Shelters Event – Grant Application

- f. Public Services/Animal Shelter and Pet Adoption Center – Intake/Disposition Report, June 2021
- g. HAVEN Quarterly Report, October 1, 2020 thru September 30, 2021

McGillivray moved to receive and file the Communications. Seconded by Gingell.

Motion carried.

REGULAR AGENDA

1. COUNTY EXECUTIVE – APPROPRIATION OF AMERICAN RESCUE PLAN ACT LOCAL FISCAL RECOVERY FUNDS FOR OAKLAND TOGETHER MENTAL HEALTH AND WELLBEING SCHOOL PARTNERSHIP PROGRAM – YOUTH ASSISTANCE GRANT

Hoffman moved to recommend approval of the attached suggested resolution. Seconded by Gingell.

Motion carried on a roll call vote with Kuhn absent.

2. HEALTH AND HUMAN SERVICES/HEALTH DIVISION – FISCAL YEAR 2022 LOCAL HEALTH DEPARTMENT (COMPREHENSIVE) AGREEMENT – GRANT APPLICATION

Gingell moved to recommend approval of the attached suggested resolution. Seconded by Nelson.

Motion carried on a roll call vote with Kuhn absent.

3. HEALTH AND HUMAN SERVICES/HEALTH DIVISION – NURSE, EDUCATION, PRACTICE, QUALITY AND RETENTION – REGISTERED NURSES IN PRIMARY CARE GRANT ACCEPTANCE

McGillivray moved to recommend approval of the attached suggested resolution. Seconded by Hoffman.

Motion carried on a roll call vote with Kuhn absent.

4. MR #21176 – BOARD OF COMMISSIONERS – CREATION OF “UNLOCKING DOORS OAKLAND” PROGRAM IN PARTNERSHIP WITH THE ALLIANCE FOR HOUSING

Powell moved to report to recommend approval of the attached suggested resolution. Seconded by McGillivray.

Jackson moved to report to amend the resolution, as follows:

1. Amend the title as follows:

APPROVAL ~~CREATION OF “UNLOCKING DOORS OAKLAND” PROGRAM IN PARTNERSHIP WITH THE ALLIANCE FOR HOUSING~~ ***TO PROVIDE RENTAL HOUSING ACCESS ASSISTANCE AND APPROPRIATION OF AMERICAN RESCUE PLAN LOCAL CORONAVIRUS RECOVERY FUNDS***

2. Add the following four WHEREAS clauses prior to the 1st WHEREAS clause:

WHEREAS the County Executive, in consultation with the COVID-19 Economic Recovery Task Force, has issued recommendations for the use of Recovery Funds to address

immediate community needs related to the pandemic and its negative economic impacts; and

WHEREAS pursuant to MR #21212, the Oakland County Board of Commissioners approved the acceptance of \$244,270,949 in Local Fiscal Recovery Funds from the American Rescue Plan Act and has received the first of two expected disbursements in the amount of \$122,135,474.50; and

WHEREAS the American Rescue Plan Act established the following high-level categories for authorized use of State and Local Fiscal Recovery Funds:

- ***Support public health expenditures***
- ***Address negative economic impacts caused by the public health emergency***
- ***Replace lost public sector revenue***
- ***Provide premium pay for essential workers***
- ***Invest in water, sewer, and broadband infrastructure; and***

WHEREAS people experiencing homelessness are at increased risk of COVID-19 infection from living in congregate shelters and are more likely to experience negative health consequences from infection due to unstable housing; and

3. Amend the 1st WHEREAS clause, as follows:

WHEREAS ***people experiencing homelessness*** ~~homeless individuals~~ often face a series of obstacles that threaten their success of securing affordable housing. Barriers to accessible, affordable rental housing may include lack ***or source*** of income, a poor credit history, a poor rental history, criminal history, disabilities and/or other challenges; and

4. Amend the 2nd WHEREAS clause, as follows:

WHEREAS in Oakland County the number of ~~homeless~~ people ***experiencing homelessness***, on any given night, could exceed as many as 427 individuals; this amounts to 3.4 homeless per 10,000 people of Oakland County's general population, according to statistics compiled by the National Alliance to End Homelessness; and

5. Amend the 8th WHEREAS clause, as follows:

WHEREAS through ~~the Landlord Risk Mitigation Fund~~ ***"Unlocking Doors Oakland"*** programs, property owners receive assurance that they can be repaid for a limited amount of damages beyond the amount of a renter's security deposit; and

6. Amend the last WHEREAS clause, as follows:

WHEREAS the launch of a ~~Landlord Risk Mitigation Fund~~, also known as ~~the~~ ***"Unlocking Doors Oakland" program***, on a limited one-time funded pilot program basis through a partnership with the Alliance for Housing, can establish an initial assessment to the effectiveness of this type of program with the goal to reduce ***COVID-19 infections, remove*** barriers to access housing and foster positive relationships between landlords and housing-insecure tenants.

7. Amend the NOW THEREFORE BE IT RESOLVED clause, as follows:

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners hereby creates the "Unlocking Doors Oakland" program ~~to operate a Landlord Risk Mitigation Fund~~ on a limited, one-time funded, pilot program basis.

8. Amend the 1st BE IT FURTHER RESOLVED clause, as follows:

BE IT FURTHER RESOLVED that the policies and procedures of the ~~Landlord Risk Mitigation Fund~~ **“Unlocking Doors Oakland” program** are outlined in “Attachment A” to this resolution and are hereby adopted.

9. Amend the 2nd BE IT FURTHER RESOLVED clause, as follows:

BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners authorizes the Oakland County Department of Health and Human Services (DHHS) to enter into a contract for services with the Alliance for Housing for the purposes of the Alliance for Housing independently administering the “Unlocking Doors Oakland” program **to assist persons negatively impacted by COVID-19 and at increased risk of COVID-19 infection**, subject to review and approval by Corporation Counsel and Purchasing.

10. Amend the 3rd BE IT FURTHER RESOLVED clause, as follows:

BE IT FURTHER RESOLVED the Oakland County Board of Commissioners authorizes the ~~one-time appropriation of \$105,000 from the General Fund Assigned Fund Balance titled Landlord Mitigation Program to the Contractual Services line item (Account #730373) with the General Fund DHHS budget, to establish~~ **expenditure of up to \$315,000 of American Rescue Plan Act – Local Fiscal Recovery Funds to provide rental housing accessibility assistance for individuals impacted by the COVID-19 pandemic through the establishment of the “Unlocking Doors Oakland” program.**

11. Amend the 4th BE IT FURTHER RESOLVED clause, as follows:

BE IT FURTHER RESOLVED that the Department of Health and Human Services Neighborhood & ~~and~~ Housing Development Division will ~~oversee~~ **serve as contract administrator for the program and is authorized to enter into a contract for services with the Alliance for Housing to act as program administrator, subject to review by the Purchasing Division and Corporation Counsel. The duration of the contract shall be one year with the option to extend for a maximum of three years at the discretion of the contract administrator and concurrence of the Public Health and Safety Committee, based upon program success metrics.**

12. Add the following as the 5th and 6th BE IT FURTHER RESOLVED clauses:

BE IT FURTHER RESOLVED that the program shall be administered in conformance with federal, state, and local legal requirements, Oakland County policies and procedures, and Department of Treasury guidelines for the eligible expenditure of American Rescue Plan Act – Local Fiscal Recovery Funds.

BE IT FURTHER RESOLVED that approval of appropriations of American Rescue Plan Act – Local Fiscal Recovery Funds for programs and services by Oakland County shall not obligate a commitment of the General Fund, unless authorized by action of the Board of Commissioners.

13. Amend the the last BE IT FURTHER RESOLVED clause, as follows:

BE IT FURTHER RESOLVED that the FY 2021 budget is amended as follows:

GENERAL FUND (#10100) _____ FY 2021

<u>Revenue</u>		
9010101-196030-665882	Planned Use of Balance	<u>\$105,000</u>
Total Revenue		<u>\$105,000</u>
<u>Expenditures</u>		
1060702-132233-730373	Contracted Services	<u>\$105,000</u>
Total Expenditures		<u>\$105,000</u>

ARP LOCAL FISCAL RECOVERY FUND (#21285) **FY 2021**
PCBU: GRANT Project: 100000003512 ARP – UNLOCKING DOORS OAKLAND
Bud Ref: 2021 Activity: GLB Analysis: GLB

<u>Revenue</u>	
9010101-133095-610313 Federal Operating Grants	<u>\$315,000</u>
Total Revenue	<u>\$315,000</u>
<u>Expenditures</u>	
1060701-133095-731885 Supportive Services	<u>\$315,000</u>
Total Expenditures	<u>\$315,000</u>

14. Amend the policy "Attachment A", as follows:

"ATTACHMENT A"

~~LANDLORD RISK MITIGATION FUND~~ UNLOCKING DOORS OAKLAND PROGRAM POLICY

SECTION I. PURPOSE

Oakland County's ~~Landlord Risk Mitigation Fund~~ **Unlocking Doors Oakland** Program (the "~~RMF~~" or the "Program") is a tool to encourage landlords to rent to homeless persons who lacks sufficient ~~have~~ credit and rental payments references, or who are otherwise perceived as **a** high-risk **tenant**.

The ~~RMF~~ **Program** will be subsidized and operated by the Alliance for Housing Oakland County (Alliance for Housing), which is Continuum of Care (CoC) for Oakland County. Specific policies governing the fund were drafted with input from members of the Oakland County Board of Commissioners, the Alliance for Housing registry/Community Interagency Service Team members, and local service providers to Oakland County's homeless population. The ~~RMF~~ **Program** parameters include:

- All homeless persons who receive a Housing Choice Voucher (HCV) with a Homeless Preference or Permanent Supportive Housing through the Alliance for Housing's special programs will be eligible under the ~~RMF~~ **Program**;
- Landlords must first try and resolve tenant issues with the Case Manager prior to making a claim or processing an eviction;
- The ~~RMF~~ **Program** will, subject to this policy, reimburse the expenses to landlords for damages that exceed the amount covered by a tenant's security deposit;
- The ~~RMF~~ **Program** will, upon Oakland County's receipt of a request for reimbursement from the Alliance for Housing based on a landlord claim approved by the Alliance for Housing, pay to the Alliance for Housing an amount for the Alliance for Housing to reimburse the landlord for tenant caused damages identified in a Housing Quality Standard (HQS) inspection, if the tenant cannot pay for them;
- Landlords can only submit one claim per tenant;
- Claims can only be made during a tenant's first eighteen months in housing; and
- Claim amounts are capped at a maximum of ~~\$2,000~~ **\$3,000** per tenant.

SECTION II. PROGRAM OVERVIEW

We all need a safe place to call home. Yet that basic need is increasingly out of reach for many people. ***Non-congregate housing is a significant protective factor against the spread of COVID-19.*** The Alliance for Housing recognizes the investment of landlords willing to help homeless individuals ***and to help limit the spread of COVID-19.*** While over 90% of the homeless individuals housed through Alliance for Housing programs are successful, some landlords may be wary of renting to someone who does not have sufficient credit history or rental reference. The ***RMF Program*** addresses this issue by offering eligible landlords a reimbursement for minor unit repairs when they rent their home or apartment to a homeless individual with a qualifying HCV. The ***RMF Program*** helps preserve the investment of an eligible landlord while ensuring safe, affordable housing for someone in need.

SECTION III. ELIGIBILITY REQUIREMENTS

To be eligible for the ***RMF Program***, the landlord must:

- Agree there will be an attempt to resolve tenant issues with the Case Manager prior to making a claim or initiating the eviction process (the ***RMF Program*** should only be used as a last resort when no alternative method can be identified to address the issue with the tenant); and
- Enter ***into*** a Housing Assistance Payment Contract with the Alliance for Housing and be in good standing with that contract.

SECTION IV. QUALIFIED DAMAGES

Only damages to property leased by an eligible landlord may be reimbursed from if the following conditions are met as evidenced by such landlord's claim:

- The tenant caused damages exceed the security deposit or the tenant caused damages are identified on an HQS inspection and will lead to eviction;
- The damage was caused as a result of a tenant's occupancy, while under a rental agreement at the time the damage was incurred;
- The damage is beyond normal wear and tear; and
- The tenant's occupancy in the unit has not exceeded eighteen months.

SECTION V. REIMBURSEMENT PROCESS

When an eligible landlord identifies that there are qualified damages to their property, they may submit to the Alliance for Housing a claim for reimbursement along with the documentation requested to support the claim. A landlord may only submit one claim per tenant and the reimbursement amount is capped at a maximum of ~~\$2,000~~ ***\$3,000***. All claims will be verified prior to approval and are based on actual expenses incurred and paid. Approved claims will be paid within 30 days of submission.

To submit a claim, a landlord must undertake the following steps:

1. Contact the ***RMF Program*** Manager designated by the Alliance for Housing to confirm eligibility to participate in the Program and obtain a Reimbursement Claim Form (the "Claim Form")
2. The following documents must be attached with the Claim Form:
 - Documentation of efforts to resolve tenant issues with the Case Manager or ***RMF Program*** Manager;
 - Documentation of the damages such as ***a*** copy of the failed HQS inspection notice;
 - Tenant ledger showing amounts charged for damages and the security deposit held for the unit;
 - Invoices/receipts reflected as paid confirming the amounts requested; and
 - Any other documentation or information requested by the ***RMF Program*** Manager to substantiate the claim described in the Claim Form.
3. Claim Forms must be submitted to the ***RMF Program*** Manager:

- Within the first ~~30~~ **60** days after the landlord takes possession of the unit; or
- Within ~~30~~ **60** days of repairing tenant caused damages on a failed HQS inspection that would otherwise lead to eviction.

SECTION VI. PROGRAM FUNDING

Program funding may be reduced or eliminated based upon the ability of Oakland County to meet its primary constitutional and statutory duties. Oakland County expressly reserves the right to adjust the funds available through the ~~RMF~~ **Program** at any time based upon the Oakland County budget needs and this caveat shall apply regardless of whether this statement is explicitly incorporated in any publications or documents relating to the Program.

Seconded by Woodward.

Motion carried on a roll call vote with Gingell voting no and Kuhn absent.

Main motion, as amended, carried on a roll call vote with Kuhn absent.

5. SHERIFF'S OFFICE – FY 2021 BODY-WORN CAMERA POLICY AND IMPLEMENTATION PROGRAM TO SUPPORT LAW ENFORCEMENT AGENCIES – GRANT APPLICATION

Gingell moved to receive and file the document titled, "General Timeline for Body-Worn Camera (BWC) Grant Application," related to the above-referenced grant application. Seconded by Powell.

Motion carried.

6. MR #21288 – BOARD OF COMMISSIONERS – APPROPRIATE FUNDING FOR IMPLEMENTING BODY-WORN CAMERAS INITIATIVE WITHIN THE OAKLAND COUNTY SHERIFF'S OFFICE

Woodward moved to report to recommend approval of the attached suggested resolution. Seconded by Jackson

Woodward moved to report to amend the resolution, as follows:

1. Amend the title as follows:

~~IMPLEMENTATION~~ APPROPRIATE FUNDING FOR IMPLEMENTING OF LAW ENFORCEMENT BODY-WORN CAMERAS INITIATIVE WITHIN THE OAKLAND COUNTY SHERIFF'S OFFICE PROGRAM

2. Add the following six WHEREAS clauses after the seventh WHEREAS clause:

WHEREAS the initial one-time cost for the purchase and implementation of a 1,000-unit body-worn camera system, as detailed in the Motorola Solutions Inc. proposal, are estimated to be approximately \$1.5 million; and

WHEREAS additional ongoing annual operating costs associated with operating and maintaining the 1,000-unit body-worn camera system, including two support positions in the Sheriff's Office to ensure both responsiveness to public information requests and protection of citizen privacy consistent with federal and state law, are estimated to be approximately \$650,000 every year for five-years; and

WHEREAS the Oakland County Sheriff's Office has prepared a grant application in support

of the proposal under the Bureau of Justice Assistance FY 2021 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies; and

WHEREAS federal grant funds must be used to implement a new program or expand existing program activities and must not supplant (replace) those funds that have been appropriated for the same purpose; and

WHEREAS the Bureau of Justice Assistance will conclude their review and issue a notice of award by September 30, 2021; and

WHEREAS an interdepartmental comprehensive review and assessment of the costs and policy implications of implementing a body-worn camera program will provide valuable insight and guidance in the deliberation on next steps.

3. Amend the NOW THEREFORE BE IT RESOLVED clause as follows:

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners hereby approves the FY 2021-2025 appropriation of \$3,131,110 for equipment, cloud storage, associated with the implementation of the Law Enforcement Officer Video Recording and Digital Evidence System initiative through a five-year contract with Motorola Solutions Inc. **assignment of \$1,500,000 from the existing GF/GP Fund Balance assignment for Protection and Advancement for the FY 2021 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies required grant match.**

4. Delete all BE IT FURTHER RESOLVED clauses and replace as follows:

~~BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners hereby approves to create the following two (2) Full Time Eligible positions in the Oakland County Sheriff's Office – the Emergency Response and Preparedness Division to support the Law Enforcement Officer Video Recording and Digital Evidence System initiative – one (1) GF/GP Full Time Eligible User Support Specialist II and one (1) GF/GP Full Time Eligible Technical Office Specialist.~~

~~BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners authorizes the Board Chair to develop, execute and sign a contract with Motorola Solution Inc., contingent upon final review by the Purchasing Division and Corporation Counsel.~~

~~BE IT FURTHER RESOLVED the FY 2021-2025 budgets are amended as follows:~~

BE IT FURTHER RESOLVED that the Board of Commissioners requests that the County Executive collaborate with the Sheriff's Office and the Board of Commissioners in the establishment of a Body-Worn Camera Program Implementation Assessment Committee. The Committee should include, at a minimum, representatives of the County Executive Administration, the Department of Management and Budget, Corporation Counsel, the Purchasing Division, the Department of Information Technology, the Board of Commissioners, and the Oakland County Sheriff. No later than October 15, 2021, the Committee shall issue a report to the Board of Commissioners detailing:

- a. One-time initial costs associated with the program and anticipated equipment replacement costs in future years**
- b. Ongoing annual costs associated with the program, implications, and options for incorporation in the County budget**
- c. Impact on local law enforcement services contract rates**
- d. Implications and options related to general County policies**
- e. Background on departmental implementation plans and associated internal operations policies for the use of body-worn cameras and the data generated by those cameras**

Seconded by Jackson.

Motion carried on a roll call vote with Kuhn and Nelson absent.

Main motion, as amended, carried on a roll call vote with Kuhn and Nelson absent.

OTHER BUSINESS/ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 12:41 p.m.



Tracy Stolzenfeld, Committee Coordinator



Megan C. Sellers, Operations Supervisor

NOTE: The foregoing minutes are subject to Committee approval.