



BOARD OF COMMISSIONERS

1200 N. Telegraph Road, Bldg. 12 East, Pontiac, MI 48341

Finance Committee

Gwen Markham

November 30, 2022 at 3:00 PM

MINUTES

1. Call Meeting to Order

Chairperson Gwen Markham called the meeting of the Finance Committee to order at 03:12 PM in BOC Committee Room A 1200 N. Telegraph Road, 12E, Pontiac MI 48341.

2. Roll Call

MEMBERS PRESENT: Gary McGillivray, Chuck Moss, Christine Long, Eileen Kowall, Charles Cavell, Yolanda Smith Charles, Gwen Markham, Angela Powell (8)

MEMBERS ABSENT WITH NOTICE: (0)

3. Pledge of Allegiance

Chairperson Gwen Markham led the Committee in the recitation of the Pledge of Allegiance.

4. Approval of Minutes

a. Board of Commissioners - Committee Minutes dated November 2, 2022

Yolanda Smith Charles moved **approval of the Minutes dated November 2, 2022, as presented.** Seconded by Charles Cavell.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

5. Approval of Agenda

Gary McGillivray moved **approval of the agenda, as presented.** Seconded by Christine Long.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith
Charles, Charles Cavell, Gary McGillivray
No: None
Abstain: None

6. Public Comment

None.

7. Communications

- a. **Board of Commissioners - Communications Highland Township Downtown Development Authority Notice of Informational Meetings for November 16 and December 12, 2022**
- b. **Board of Commissioners - Communications Clawson Downtown Development Authority Notice of Informational Meetings for November 16 and December 6, 2022**
- c. **Board of Commissioners - Communications Independence Township Coordinator Improvement Authority (CIA) 2021 Annual Report**
- d. **Board of Commissioners - Communications Minutes of the Retirement and Deferred Compensation Board dated September 15, 2022**
- e. **Board of Commissioners - Communications Minutes of the Voluntary Employees' Beneficiary Association (VEBA) Board dated September 15, 2022**

Eileen Kowall moved to **receive and file the Communications**. Seconded by Chuck Moss.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

8. Department Recommendations

- a. **Equalization - Resolution Amend Fiscal Year 2022 Apportionment of Local Tax Rates**

Charles Cavell moved to **recommend to Board the attached suggested resolution**. Seconded by Chuck Moss.

Motion Passed.

Vote Summary (6-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Charles Cavell, Gary McGillivray
No: None
Abstain: None

b. Purchasing - Interlocal Agreement Oakland Schools for Printing and Graphic Services

Yolanda Smith Charles moved to **recommend to Board approval of the attached Contract with Oakland Schools for Printing and Graphic Services and authorizes the Chairperson of the Board to sign the agreement; further, that there is no budget amendment necessary for the Oakland Schools contract for printing and graphic services.** Seconded by Eileen Kowall.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray
No: None
Abstain: None

c. Information Technology - Budget Amendment Courts Case Management System Project Request for Proposal (RFP)

Yolanda Smith Charles moved to **recommend to Board approval of the transfer of \$250,000 from the General Fund Non-Departmental Transfers (9090101) Technology Projects-One Time (760180) to the Information Technology Fund (#63600) for the Courts Case Management System RFP Project; further, that the Oakland County Board of Commissioners approves the budget amendment as detailed in the attached Schedule A document.** Seconded by Charles Cavell.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray
No: None
Abstain: None

d. Information Technology - Contract Mission Critical Partners LLC for Consulting Services

Gary McGillivray moved to **recommend to Board approval of the 3-year contract extension with Mission Critical Partners LLC through December 31, 2025, and the transfer in the amount of \$430,914 from the General Fund Non-Departmental Transfers (9090101) Technology Projects-One Time (760180) to the Information Technology Fund (#63600); further, that the Oakland County Board of Commissioners approves the budget amendment as detailed in the attached Schedule A document.** Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

e. Information Technology - Contract Trillium Software Inc. for Address Purging Services

Gary McGillivray moved to **recommend to Board approval of the 5-year contract extension with Trillium Software Inc. through December 31, 2027; further, that a budget amendment is not required as there is sufficient funding within Information Technology's FY 2021 – FY 2023 operating budget to cover the cost of the expenditure.** Seconded by Chuck Moss.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

f. Board of Commissioners - Special Project Sponsorship of the Rochester Fire & Ice Festival

Gary McGillivray moved to **recommend to Board the one-time appropriation of \$25,000 from non-departmental transfers General Fund Special Projects to the Oakland County Economic Development Department Admin to sponsor the upcoming Fire & Ice Festival in Downtown Rochester; further, that the Oakland County Board of Commissioners approves the budget amendment as detailed in the attached Schedule A document.** Seconded by Christine Long.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

9. Legislative Affairs and Government Operations Committee Recommendations

a. Parks & Recreation - Grant Application with the Michigan Department of Natural Resources SPARK Grant Program for the Catalpa Oaks Health and Wellness Park Improvements Project

Yolanda Smith Charles moved to **recommend to Board the attached suggested resolution.** Seconded by Gary McGillivray.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

10. Public Health and Safety Committee Recommendations

a. **Public Services - Community Corrections - Grant Acceptance from the Michigan Department of Corrections of the FY 2023 Community Corrections Funds**

Charles Cavell moved to **recommend to Board the attached suggested resolution**. Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (6-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell

No: None

Abstain: None

b. **Health & Human Services - Health Division - Grant Amendment #1 from the Michigan Department of Health and Human Services to the FY 2023 Local Health Department Emerging Threats Agreement**

Yolanda Smith Charles moved to **recommend to Board the attached suggested resolution**. Seconded by Charles Cavell.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

c. **Health & Human Services - Neighborhood and Housing Development - Grant Acceptance from the Department of Housing and Urban Development for the Program Year 2022 Annual Action Plan**

Yolanda Smith Charles moved to **recommend to Board the attached suggested resolution**. Seconded by Charles Cavell.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

- d. **Health & Human Services - Neighborhood and Housing Development - Grant Application with the U.S. Department of Housing and Urban Developments for the FY 2021 HOME Investment Partnership - American Rescue Plan (HOME-ARP) Program**

Yolanda Smith Charles moved to **recommend to Board the attached suggested resolution**. Seconded by Charles Cavell.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

11. Closed Session

- a. **Corporation Counsel - Budget Amendment Settlement of Bowles v Oakland County and Dover Glen Condominium Assn v Oakland County**

Chuck Moss moved to **enter into closed session for the purpose of discussing the Settlement of Bowles v Oakland County and Dover Glen Condominium Assn v Oakland County with attorneys**. Seconded by Gary McGillivray.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

The Committee went into closed session at 4:10 p.m.

The Committee resumed in open session at 4:23 p.m.

Gary McGillivray moved to **recommend to Board the attached suggested resolution**. Seconded by Charles Cavell.

Motion Passed.

Vote Summary (8-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Angela Powell, Chuck Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

12. Public Comment

None.

13. Other Business/Adjournment

Chairperson Markham thanked Commissioners Chuck Moss and Eileen Kowall for their service on the Finance Committee.

Kyle Jen gave an update on the FY 2022 Year End report, and requested that the Finance Committee call a special meeting of the Finance Committee next week to provide Management and Budget staff more time to complete it. Chairperson Markham indicated that the next Finance Committee meeting will be set for Wednesday, December 7th, at 12:00 p.m.

The meeting adjourned at 04:31 PM.

NOTE: The foregoing minutes are subject to Committee approval.