OAKLAND COUNTY MICHIGAN

BOARD OF COMMISSIONERS

1200 N. Telegraph Road, Bldg. 12 East, Pontiac, MI 48341

Audit Subcommittee

Charlie Cavell

November 29, 2022 at 3:30 PM

MINUTES

1. **Call Meeting to Order**
   Chairperson Charlie Cavell called the meeting of the Audit Subcommittee to order at 03:34 PM in Committee Room A 1200 N. Telegraph Rd., Pontiac MI 48341.

2. **Roll Call**
   MEMBERS PRESENT: Charles Cavell, Gwen Markham (2)

   MEMBERS ABSENT WITH NOTICE: Eileen Kowall (1)

3. **Pledge of Allegiance**
   Chairperson Charlie Cavell led the Committee in the recitation of the Pledge of Allegiance.

4. **Approval of Minutes**

   a. **Board of Commissioners - Minutes dated May 4, 2022**
      Gwen Markham moved **approval of the Minutes dated May 4, 2022, as presented**. Seconded by Charles Cavell.

      Motion Passed.

      Vote Summary (2-0-0)
      Yes: Gwen Markham, Charles Cavell
      No: None
      Abstain: None

5. **Approval of Agenda**
   Gwen Markham moved **approval of the agenda, as presented**. Seconded by Charles Cavell.

   Motion Passed.

   Vote Summary (2-0-0)
   Yes: Gwen Markham, Charles Cavell
   No: None
   Abstain: None

6. **Public Comment**

None.

7. **Regular Agenda**

a. **Board of Commissioners - Presentation Plante Moran Pre-Audit Presentation**

Tim St. Andrew, Partner, and Justin Kolbow, Senior Manager, Plante Moran, gave a brief overview of the Planned Scope and Timing Letter and the upcoming audit process.

Gwen Markham moved to **receive and file the attached Planned Scope and Timing Letter**. Seconded by Charles Cavell.

Motion Passed.

Vote Summary (2-0-0)
Yes: Gwen Markham, Charles Cavell
No: None
Abstain: None

8. **Public Comment**

Kathryn Kennedy, Lake Orion Resident

9. **Other Business/Adjournment**

The meeting adjourned at 04:01 PM.

NOTE: The foregoing minutes are subject to Committee approval.