



BOARD OF COMMISSIONERS

1200 N. Telegraph Road, Bldg. 12 East, Pontiac, MI 48341

Finance Committee

Gwen Markham

May 4, 2022 at 11:00 AM

MINUTES

1. Call Meeting to Order

Chairperson Gwen Markham called the meeting of the Finance Committee to order at 12:00 PM in BOC Committee Room A 1200 N. Telegraph Road, 12E, Pontiac MI 48341.

2. Roll Call

MEMBERS PRESENT: Christine Long, Gary McGillivray, Eileen Kowall, Charles Moss, Charles Cavell, Yolanda Smith Charles, Gwen Markham (7)

MEMBERS ABSENT WITH NOTICE: Angela Powell (1)

3. Pledge of Allegiance

Chairperson Gwen Markham led the Committee in the recitation of the Pledge of Allegiance.

4. Approval of Minutes

a. Board of Commissioners - Committee Minutes dated April 6, 2022

Gary McGillivray moved approval of the Minutes dated April 6, 2022, as presented. Seconded by Eileen Kowall.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

5. Approval of Agenda

Chairperson Gwen Markham indicated that Items 8a. Purchasing - Communications Memorandum for Professional Service Contracts, b. Information Technology - IT Executive Summary - 2nd Quarter 2022 and c. Fiscal Services - Contingency Report Contingency Report FY 2022 - FY 2024 listed under Presentations will be moved under Communications as Items 7g., h. and i. There were no objections.

Christine Long moved approval of the agenda, as amended. Seconded by Charles Moss.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith
Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

6. Public Comment

Ross Barranco, Novi Resident

7. Communications

- a. **Human Resources - Communications Report for State of Michigan
Protecting Local Government Retirement and Benefits Public Act 202 of
2017**
- b. **Public Services - Animal Shelter & Pet Adoption Center - Communications
Bissell Pet Foundation for May 2022 Empty the Shelters Event**
- c. **Sheriff's Office - Communications Enbridge for the 2022 Safe Community
First Responder Program**
- d. **Health & Human Services - Health Division - Grant Application Michigan
Department of Environment, Great Lakes, and Energy (EGLE) for the Inland
Lakes Beach Monitoring Program Grant**
- e. **Board of Commissioners - Communications Retirement Defined Benefit
Pension Increase**
- f. **Management and Budget - Communications Extension of the Award of
Contract for Fiscal Year 2022 Independent Annual Audit**
- g. **Purchasing - Communications Memorandum for Professional Service
Contracts**
- h. **Information Technology - Communications IT Executive Summary - 2nd
Quarter 2022**
- i. **Fiscal Services - Contingency Report Contingency Report FY 2022 - FY
2024 (*approved through March 24, 2022*)**
Charles Cavell moved to receive and file the attached Communications.
Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

8. Presentations

a. Board of Commissioners - Presentation Audit Presentation

Yolanda Smith Charles moved to receive and file the attached Audit Presentation. Seconded by Eileen Kowall.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

b. Fiscal Services - Presentation FY 2021 Annual Comprehensive Financial Report (ACFR)

Charles Cavell moved to receive and file the attached FY 2021 Annual Comprehensive Financial Report (ACFR). Seconded by Eileen Kowall.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

9. Department Recommendations

a. Information Technology - Budget Amendment IT Development Report - 2nd Quarter 2022

Gary McGillivray moved to recommend to Board the attached suggested resolution. Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

b. Management and Budget - Tax Levy 2022 Parks and Recreation Property Tax Levy

Gary McGillivray moved to recommend to Board the attached suggested resolution. Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

c. Management and Budget - Tax Levy Approval of 2022 County Millage Tax Levy

Gary McGillivray moved to recommend to Board the attached suggested resolution. Seconded by Charles Cavell.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

10. Public Health & Safety Committee Recommendations

a. Public Services - Community Corrections - Grant Application with the Michigan Department of Correction for the Community Corrections Comprehensive Plan FY 2023

Christine Long moved to recommend to Board the attached suggested resolution. Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: None

Abstain: None

b. Sheriff's Office - Grant Application with the U.S. Department of Justice for the FY2022 Local Law Enforcement Crime Gun Intelligence Center (CGIC) Integration Initiative

Yolanda Smith Charles moved to recommend to Board the attached suggested resolution. Seconded by Gary McGillivray.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray
No: None
Abstain: None

c. Sheriff's Office - Grant Application with the State of Michigan for Fiscal Year 2023 Automobile Theft Prevention Authority (ATPA)

Christine Long moved to recommend to Board the attached suggested resolution. Seconded by Gary McGillivray.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray
No: None
Abstain: None

11. Economic Development & Infrastructure Committee Recommendations

a. Economic Development - Planning and Local Business Development - Resolution Appropriating American Rescue Plan Act – Local Fiscal Recovery Funds for the Clinton River Trail Safety & Maintenance Improvement Project

Yolanda Smith Charles moved to recommend to Board the attached suggested resolution. Seconded by Gary McGillivray.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray
No: None
Abstain: None

b. Board of Commissioners - Resolution Appropriating American Rescue Plan Act – Local Fiscal Recovery Funds for Broadband Feasibility Study

Gary McGillivray moved to recommend to Board the attached suggested resolution. Seconded by Charles Cavell.

Board of Commissioners - BOC Amendment Woodward Amendment #1

Eileen Kowall moved to amend the resolution, as presented. Seconded by Yolanda Smith Charles.

Motion Passed.

Vote Summary (7-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Charles Cavell, Gary McGillivray
No: None
Abstain: None

Main Motion as amended.

Motion Passed.

Vote Summary (6-1-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Yolanda Smith Charles, Charles Cavell, Gary McGillivray

No: Charles Moss

Abstain: None

c. Economic Development - Resolution Appropriating Funding for the U.S. Center for Advanced Manufacturing Hub Designation to Automation Alley

Yolanda Smith Charles moved to recommend to Board the attached suggested resolution. Seconded by Charles Moss.

Motion Passed.

Vote Summary (6-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Gary McGillivray

No: None

Abstain: None

12. Legislative Affairs & Government Operations Committee Recommendations

a. Board of Commissioners - Resolution Sponsoring the 13th Annual International Lyon Township Kite Festival on June 4 and June 5, 2022

Christine Long moved to recommend to Board the attached suggested resolution. Seconded by Gary McGillivray.

Motion Passed.

Vote Summary (6-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Gary McGillivray

No: None

Abstain: None

13. Closed Session

Yolanda Smith Charles moved to enter into closed session for the purpose of discussing settlement strategy with an attorney. Seconded by Eileen Kowall.

Motion Passed.

Vote Summary (6-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Gary McGillivray

No: None

Abstain: None

The Committee went into closed session at 1:23 p.m.

The Committee resumed in open session at 1:40 p.m.

a. Corporation Counsel - Closed Session Oak v. Oakland County

Gary McGillivray moved that Corporation Counsel be authorized to proceed as discussed in closed session. Seconded by Charles Moss.

Motion Passed.

Vote Summary (6-0-0)

Yes: Eileen Kowall, Christine Long, Gwen Markham, Charles Moss, Yolanda Smith Charles, Gary McGillivray

No: None

Abstain: None

14. Public Comment

Ross Barranco, Novi Resident

15. Other Business/Adjournment

The meeting adjourned at 01:47 PM.

NOTE: The foregoing minutes are subject to Committee approval.