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BOARD OF COMMISSIONERS

1200 N. Telegraph Road, Bldg. 12 East, Pontiac, MI 48341

## Finance Committee

Gwen Markham, Chair

May 13, 2026 at 11:00 AM

### MINUTES

**1. Call Meeting to Order**

Chair Gwen Markham called the meeting of the Finance Committee to order at 11:34 AM in Committee Room A 1200 N. Telegraph Road, 12E, Pontiac, MI 48341.

**2. Roll Call**

**MEMBERS PRESENT:** Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor, Angela Powell (Remote, Non-Voting) (7)

**MEMBERS ABSENT WITH NOTICE:** (0)

**3. Pledge of Allegiance**

Chair Gwen Markham led the Committee in the recitation of the Pledge of Allegiance.

**4. Approval of Minutes**

**a. Board of Commissioners - dated April 23, 2026**

Christine Long moved **approval of the Minutes dated April 23, 2026, as presented.** Seconded by Linnie Taylor.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

**5. Approval of Agenda**

Yolanda Smith Charles moved **approval of the agenda, as presented.** Seconded by Michael Spisz.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None  
Abstain: None

## **7. Communications**

- a. **Treasurer's Office - Delinquent Tax Revolving Fund Report Second Quarter 2026**
- b. **Treasurer's Office - Investment Report Second Quarter 2026**
- c. **Executive's Office - Pontiac Redevelopment Project**
- d. **Human Resources - Retirement Defined Benefit Pension Annual Increase**
- e. **Human Resources - Public Act 202 of 2017 Protecting Local Government Retirement & Benefits**
- f. **Information Technology - Domain Migration Project**
- g. **Information Technology - 2026 Second Quarter IT Services Agreement Report**
- h. **Information Technology - 2026 Second Quarter Development Report Executive Summary**  
Christine Long moved to **receive and file the attached Communications**.  
Seconded by Yolanda Smith Charles.

### **Motion Passed.**

Vote Summary (6-0-0)  
Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor  
No: None  
Abstain: None

## **6. Public Comment**

Chris Barnett, Orion Township Supervisor  
Margarette Gupta, Oakland Township Resident

## **8. Department Recommendations**

- a. **Information Technology - 2026 Second Quarter Information Technology Development Report**  
Proposed Board Action: approve the 2026 Second Quarter appropriation transfer as specified on the attached schedule and that the respective departmental Fiscal Year 2026 budgets are to be amended as specified in the attached detailed schedule.

Yolanda Smith Charles moved to **recommend to Board the proposed Board Action**. Seconded by Linnie Taylor.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

**b. Information Technology - Execution of Joint Funding Agreement with U.S. Geological Survey (USGS) for Acquisition of Light Detection and Ranging (LiDAR) Data**

Proposed Board Action: authorize and execute the attached Joint Funding Agreement (JFA) document related to the attached Scope of Work (SOW) on behalf of the County of Oakland, thereby committing the funding to the United States Geological Survey (USGS).

Yolanda Smith Charles moved to **recommend to Board the proposed Board Action**. Seconded by Michael Spisz.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

**c. Purchasing - Contract Extensions Exceeding Five-Year Policy Limit with Meltwater News US Inc., Savant Learning Systems Inc., Shutterstock Inc., Skillsoft Corporation, Pierce Monroe & Associates LLC, Guidehouse Inc., and Robert W. Baird and Co. Incorporated**

Proposed Board Action: approve the contract exceptions submitted pursuant to Section 2400.6 of the Oakland County Purchasing Policy and authorize the extension of existing contracts beyond the five (5) year policy limit, including a twelve (12) month contract with Meltwater News US Inc. for the Department of Public Communications in the amount of \$32,600; a three (3) year contract with Savant Learning Systems Inc. for the Oakland County Sheriff's Office in the amount of \$105,024; a twelve (12) month contract with Shutterstock Inc. for the Department of Public Communications in the amount of \$9,500; a one (1) year contract with Skillsoft Corporation for Human Resources in the amount of \$9,389.24; a one (1) year contract with Pierce Monroe & Associates LLC for the County Executive in the amount of \$90,000; a two (2) year contract with Guidehouse Inc. for Management & Budget in the amount of \$275,000; and a two (2) year contract with Robert W. Baird and Co. Incorporated for the County Executive in the amount of \$120,000.

Linnie Taylor moved to **recommend to Board the proposed Board Action**. Seconded by Ann Erickson Gault.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

**d. Purchasing - Single Source Procurements with Data Society, Revels Tractor and Turf, Motoport USA, Drone Tag, LENS Tracking Devices, iMs Trident, Motorola Solutions, and Data Sheet Solutions**

Proposed Board Action: receive and file the Contract Exception Report submitted pursuant to Sections 1200.1 and 2300.11 of the Oakland County Purchasing Policy, which includes single source contract exceptions consisting of a two (2) year contract with Data Society for Health & Human Services in the amount of \$29,500; a purchase from Revels Tractor and Turf for Parks and Recreation in the amount of \$23,926.41; a one (1) year contract with Motoport USA for the Sheriff's Office in the amount of \$41,525.00; a three (3) year contract with Drone Tag for the Sheriff's Office in the amount of \$9,000; a one (1) year contract with LENS Tracking Devices for the Sheriff's Office in the amount of \$2,632.00; a three (3) year contract with iMs Trident for Information Technology in the amount of \$49,000.00; a five (5) year contract with Motorola Solutions for the Sheriff's Office in the amount of \$177,100; and a three (3) year contract with Data Sheet Solutions for County Executive Administration in the amount of \$36,000.00.

Linnie Taylor moved to **recommend to Board the proposed Board Action.** Seconded by Michael Spisz.

**Motion Passed.**

Vote Summary (4-2-0)

Yes: Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: Ann Erickson Gault, Christine Long

Abstain: None

**e. Management and Budget - 2026 Tax Rate Request - Millage Rates**

Proposed Board Action: authorize execution of the attached Michigan Department of Treasury Form L-4029 – 2026 Tax Rate Request by signature of the Chairperson of the Board of Commissioners.

Yolanda Smith Charles moved to **recommend to Board the proposed Board Action.** Seconded by Linnie Taylor.

**Motion Passed.**

Vote Summary (5-1-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Linnie Taylor

No: Michael Spisz

Abstain: None

**f. Board of Commissioners - Sponsorship of Commerce Township Heart of the Lakes Festival**

Proposed Board Action: approve a one-time allotment of \$5,000 from the FY 2026 Board of Commissioners' General Fund Sponsorship line-item budget to sponsor the 2026 Commerce Township Heart of the Lakes Festival. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient of the funds publicly promote the County's support and submit an impact report to the Board of Commissioners by the end of the calendar year, detailing the outcomes of the event, including the number of Oakland County residents served and supported by the initiative.

**g. Board of Commissioners - Sponsorship of Commerce Township Concert in the Park Summer Series**

Proposed Board Action: approve a one-time allotment of \$5,000 from the FY 2026 Board of Commissioners' General Fund Sponsorship line-item budget to sponsor the 2026 Commerce Township Concert in the Park Summer Series. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient of the funds publicly promote the County's support and submit an impact report to the Board of Commissioners by the end of the calendar year, detailing the outcomes of the event, including the number of Oakland County residents served and supported by the initiative.

**h. Board of Commissioners - Sponsorship of Lyon Events Organization (LEO) International Kitefest**

Proposed Board Action: approve a one-time allotment of \$5,000 from the FY 2026 Board of Commissioners' General Fund Sponsorship line-item budget to sponsor the Lyon Events Organization (LEO) International Kitefest. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient publicly promote the County's support as a primary Sponsor and submit an impact report to the Board of Commissioners by the end of the calendar year, detailing the outcomes of the concert series, including attendance, participation, and the number of Oakland County residents served.

**i. Board of Commissioners - Sponsorship of Schools Offer Support (SOS) 7th Annual Strides for SOS 5k Race & Walk**

Proposed Board Action: approve a one-time allotment of \$10,000 from the FY 2026 Board of Commissioners' General Fund Sponsorship line-item budget to sponsor the 2026 Schools Offer Support (SOS) 7th Annual Strides for SOS 5k Race & Walk. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient publicly promote the County's support as a Diamond Sponsor and submit an impact report to the Board of Commissioners by the end of the calendar year, detailing the outcomes of the concert series, including attendance, participation, and the number of Oakland County residents served.

**j. Board of Commissioners - Sponsorship of the Orion Art Center 2026 Dragon on the Lake Festival**

Proposed Board Action: approve a one-time allotment of \$5,000 from the FY 2026 Board of Commissioners' General Fund Sponsorship line-item budget to

sponsor the Orion Art Center 2026 Dragon on the Lake Festival. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient publicly promote the County's support as a primary Sponsor and submit an impact report to the Board of Commissioners by the end of the calendar year, detailing the outcomes of the concert series, including attendance, participation, and the number of Oakland County residents served.

**k. Board of Commissioners - Sponsorship of Oxford Township Parks & Recreation First Responder Appreciation Event**

Proposed Board Action: approve a one-time allotment of \$10,000 from the FY 2026 Board of Commissioners' General Fund Sponsorship line-item budget to sponsor the Oxford Township Parks & Recreation 2026 First Responder Appreciation Event. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient publicly promote the County's support as a Primary Sponsor and submit an impact report to the Board of Commissioners by the end of the calendar year, detailing the outcomes of the concert series, including attendance, participation, and the number of Oakland County residents served.

**l. Board of Commissioners - Sponsorship of Friends of Downtown Highland 2026 Red, White & Blues Festival**

Proposed Board Action: approve a one-time allotment of \$5,000 from the FY 2026 Board of Commissioners' General Fund Sponsorship line-item budget to sponsor the Friends of Downtown Highland 2026 Red, White & Blues Festival. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient publicly promote the County's support as a Presenting Sponsor and submit an impact report to the Board of Commissioners by the end of the calendar year, detailing the outcomes of the concert series, including attendance, participation, and the number of Oakland County residents served.

**m. Board of Commissioners - Sponsorship of 34th Annual Milford Memories Summer Festival**

Proposed Board Action: approve a one-time allotment of \$5,000 from the FY 2026 Board of Commissioners' General Fund Sponsorship line-item budget to sponsor the 34th Annual Milford Memories Summer Festival. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient publicly promote the County's support as a primary Sponsor and submit an impact report to the Board of Commissioners by the end of the calendar year, detailing the outcomes of the concert series, including attendance, participation, and the number of Oakland County residents served.

**n. Board of Commissioners - Sponsorship of American Legion Post 14 Blues, Brews and Cruise Car Show**

Proposed Board Action: approve a one-time allotment of \$2,500 from the FY 2026 Board of Commissioners' General Fund Sponsorship line-item budget to sponsor the American Legion Post 14 2026 Blues, Brews and Cruise Car Show. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient publicly promote the County's support as a primary Sponsor and submit an impact report to the Board

of Commissioners by the end of the calendar year, detailing the outcomes of the concert series, including attendance, participation, and the number of Oakland County residents served.

**o. Board of Commissioners - Support for the HIRE! Pontiac Pre-Engineering Summer Internship Program**

Proposed Board Action: approve a one-time allotment of \$5,000 from the FY 2026 Board of Commissioners' General Fund Special Project line-item budget to support HIRE! Pontiac Pre-Engineering Summer Internship Program. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient publicly promote the County's support as a primary Sponsor and submit an impact report to the Board of Commissioners by the end of the calendar year, detailing the outcomes of the concert series, including attendance, participation, and the number of Oakland County residents served.

**p. Board of Commissioners - Sponsorship of 2026 Hazel Park Art Fair**

Proposed Board Action: approve a one-time allotment of \$5,000 from the FY 2026 Board of Commissioners' General Fund Sponsorship line-item budget to sponsor the 2026 Hazel Park Art Fair. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient publicly promote the County's support as a primary Sponsor and submit an impact report to the Board of Commissioners by the end of the calendar year, detailing the outcomes of the concert series, including attendance, participation, and the number of Oakland County residents served.

**q. Board of Commissioners - Sponsorship of 2026 Independence Township Fireworks at Independence Fest**

Proposed Board Action: approve a one-time allotment of \$5,000 from the FY 2026 Board of Commissioners' General Fund Sponsorship line-item budget to sponsor the 2026 Independence Township fireworks display at Independence Fest. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient publicly promote the County's support as a primary Sponsor and submit an impact report to the Board of Commissioners by the end of the calendar year, detailing the outcomes of the concert series, including attendance, participation, and the number of Oakland County residents served.

**r. Board of Commissioners - Sponsorship of 2026 Lathrup Village Music Festival**

Proposed Board Action: approve a one-time allotment of \$5,000 from the FY 2026 Board of Commissioners' General Fund Sponsorship line-item budget to sponsor the 2026 Lathrup Village Music Festival. Further, authorize the Board Chair to execute any required agreements on behalf of Oakland County. Additionally, require that the recipient publicly promote the County's support as a primary Sponsor and submit an impact report to the Board of Commissioners by the end of the calendar year, detailing the outcomes of the concert series, including attendance, participation, and the number of Oakland County residents served.

Christine Long moved to **amend the Department Item 8k allotment to \$5,000**.  
Seconded by Yolanda Smith Charles.

**Motion Passed.**

Vote Summary (4-2-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Linnie Taylor

No: Yolanda Smith Charles, Michael Spisz

Abstain: None

Main Motion.

Christine Long moved to **recommend to Board the proposed Board Action for Department Items 8f; 8g; 8h; 8i; 8j; 8k, as amended; 8l; 8m; 8n; 8o; 8p; 8q; and 8r.** Seconded by Linnie Taylor.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

**9. Public Health and Safety Committee Recommendations**

- a. **Sheriff's Office - Grant Acceptance from the U.S. Department of Justice for the FY 2025 DNA Capacity Enhancement and Backlog Reduction Program**  
Proposed Board Action: approve the grant funding from the U.S. Department of Justice for the FY 2025 DNA Capacity Enhancement and Backlog Reduction Program in the amount of \$420,000 for the period of October 1, 2025, through September 30, 2027; further, authorize the Chair of the Board of Commissioners to execute the attached agreement; further, amend the FY 2026 budget as detailed in the attached Schedule A.

Yolanda Smith Charles moved to **recommend to Board the proposed Board Action.** Seconded by Linnie Taylor.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

Vice Chair Linnie Taylor assumed the chair at 12:48 p.m.

Chair Gwen Markham resumed the chair at 12:50 p.m.

- b. **Sheriff's Office - Amendment #6 to the Michigan Commission on Law Enforcement Standards Public Safety Academy Assistance Program for the January 2026 Academy**

Proposed Board Action: approve amendment #6 to the Michigan Commission on Law Enforcement Standards Public Safety Academy Assistance Program for the January 2026 Academy in the amount of \$100,000; further, authorize the Chair of the Board of Commissioners to execute the agreement; further, amend the FY 2026 budget as detailed in the attached Schedule A.

Michael Spisz moved to **recommend to Board the proposed Board Action**. Seconded by Ann Erickson Gault.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

## **10. Economic Development and Infrastructure Committee Recommendations**

### **a. Facilities Management - Purchase of 2110 Executive Hills Ct for Storage of the Oakland County Sheriff's Office**

Yolanda Smith Charles moved to **recommend to Board the attached suggested resolution**. Seconded by Linnie Taylor.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

### **b. Facilities Management - Purchase of 48150 Grand River Ave., Novi, MI for the Operations of the 52-1 District Court**

Michael Spisz moved to **recommend to Board the attached suggested resolution**. Seconded by Christine Long.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

### **c. Water Resources Commissioner - Authorizing the Issuance of Bonds for a Sewer Replacement Project within the City of Pontiac's Sewage Disposal System**

Yolanda Smith Charles moved to **recommend to Board the attached suggested resolution**. Seconded by Michael Spisz.

**Motion Passed.**

Vote Summary (5-0-0)

Yes: Ann Erickson Gault, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

- d. **Water Resources Commissioner - Authorizing the Issuance of Bonds for Lead Service Line Replacement within Pontiac's Water Distribution System**  
Yolanda Smith Charles moved to **recommend to Board the attached suggested resolution.** Seconded by Michael Spisz.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

- e. **Economic Development - Business Development - Abolish the Brownfield Redevelopment Plan for 1200 Auburn Road located in the City of Pontiac**  
Proposed Board Action: abolish the Brownfield Redevelopment Plan for the 1200 Auburn Road project that was completed in the City of Pontiac.
- f. **Economic Development - Business Development - Abolish the Brownfield Redevelopment Plan for 149 E. 14 Mile Road located in the City of Clawson**  
Proposed Board Action: abolish the Brownfield Redevelopment Plan for the 149 E. 14 Mile Road project that was completed in the City of Clawson.

Yolanda Smith Charles requested to take up Economic Development and Infrastructure Committee Items 10e and 10f in one vote. There were no objections.

Yolanda Smith Charles moved to **recommend to Board the proposed Board Action for Economic Development and Infrastructure Committee Items 10e and 10f.** Seconded by Linnie Taylor.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

- g. **Economic Development - Business Development - Terminate the Brownfield Redevelopment Plan for 204 W. New York located in the City of Pontiac**  
Proposed Board Action: terminate the Brownfield Redevelopment Plan for the 204 W. New York project that was not completed in the City of Pontiac.

Yolanda Smith Charles moved to **recommend to Board the proposed Board Action**. Seconded by Linnie Taylor.

**Motion Passed.**

Vote Summary (6-0-0)

Yes: Ann Erickson Gault, Christine Long, Gwen Markham, Yolanda Smith Charles, Michael Spisz, Linnie Taylor

No: None

Abstain: None

**11. Public Comment**

Margarette Gupta, Oakland Township Resident

Ashley Coyle, Orion Township Budget & Procurement Director

**12. Other Business/Adjournment**

The meeting adjourned at 01:34 PM.

**NOTE:** The foregoing minutes are subject to Committee approval.