



BOARD OF COMMISSIONERS

1200 N. Telegraph Road, Bldg. 12 East, Pontiac, MI 48341

Claims Review Committee

Gwen Markham, Chair

May 27, 2025 at 11:00 AM

MINUTES

1. Call Meeting to Order

Chair Gwen Markham called the meeting of the Claims Review Committee to order at 11:04 AM in Pernick-Aaron Conference Room 1200 N. Telegraph Road, 12E, Pontiac, MI 48341.

2. Roll Call

MEMBERS PRESENT: Gwen Markham, Diana McBroom, Solon Phillips, Robert Erlenbeck (4)

MEMBERS ABSENT WITH NOTICE: David Woodward (1)

3. Approval of Minutes

a. Board of Commissioners - dated April 3, 2025

Solon Phillips requested that the approval of the Minutes dated April 3, 2025, Minutes be considered at the next meeting. There were no objections.

4. Approval of Agenda

Diana McBroom moved **approval of the agenda, as presented**. Seconded by Solon Phillips.

Motion Passed.

Vote Summary (4-0-0)

Yes: Gwen Markham, Diana McBroom, Solon Phillips, Robert Erlenbeck

No: None

Abstain: None

5. Public Comment

None.

6. Department Recommendation

a. 52-4 District Court (Troy) - Request for Legal Counsel Outside of County-Approved Firms

Diana McBroom moved to **authorize the Honorable Kirsten Nielsen Hartig, 52-4 District Court Judge, to retain Donald Campbell of the law firm Collins**

Einhorn Farrell (CEF) for legal representation related to Judicial Tenure Commission Investigation No. 2020-24043, and to approve the proposed retainer agreement dated May 6, 2025. Under the terms of the agreement, Collins Einhorn Farrell will charge an hourly rate of \$350 for Mr. Campbell, \$300 for other partners, \$250 for associates, and \$150 for paralegals. The agreement also establishes a minimum billing increment of 0.2 hours per task. The engagement is open-ended and may be terminated by either party upon written notice. Seconded by Solon Phillips.

Motion Passed.

Vote Summary (4-0-0)

Yes: Gwen Markham, Diana McBroom, Solon Phillips, Robert Erlenbeck

No: None

Abstain: None

7. Public Comment

None.

8. Other Business/Adjournment

The meeting adjourned at 11:47 AM.

NOTE: The foregoing minutes are subject to Committee approval.