



BOARD OF COMMISSIONERS

1200 N. Telegraph Road, Bldg. 12 East, Pontiac, MI 48341

## Claims Review Committee

Gwen Markham, Chair  
April 2, 2025 at 12:30 PM

### MINUTES

**1. Call Meeting to Order**

Chair Gwen Markham called the meeting of the Claims Review Committee to order at 12:49 PM in Pernick-Aaron Conference Room 1200 N. Telegraph Road, 12E, Pontiac, MI 48341.

**2. Roll Call**

**MEMBERS PRESENT:** Gwen Markham, Diana McBroom, Solon Phillips, Robert Erlenbeck (4)

**MEMBERS ABSENT WITH NOTICE:** David Woodward (1)

**3. Approval of Minutes**

**a. Board of Commissioners - dated February 20, 2025 (including Closed Session)**

Solon Phillips moved **approval of the Minutes dated February 20, 2025 (including Closed Session), as presented.** Seconded by Diana McBroom.

**Motion Passed.**

Vote Summary (4-0-0)

Yes: Gwen Markham, Diana McBroom, Solon Phillips, Robert Erlenbeck

No: None

Abstain: None

**4. Approval of Agenda**

Robert Erlenbeck moved **approval of the agenda, as presented.** Seconded by Diana McBroom.

**Motion Passed.**

Vote Summary (4-0-0)

Yes: Gwen Markham, Diana McBroom, Solon Phillips, Robert Erlenbeck

No: None

Abstain: None

**5. Public Comment**

None.

## **6. Closed Session**

### **a. Prosecuting Attorney's Office - People v Juwan Deering**

Diana McBroom moved to **enter into closed session for the purpose of consulting with attorneys regarding trial or settlement strategy in the case of People v Juwan Deering.** Seconded by Robert Erlenbeck.

**Motion Passed.**

Vote Summary (4-0-0)

Yes: Gwen Markham, Diana McBroom, Solon Phillips, Robert Erlenbeck

No: None

Abstain: None

The Committee went into closed session at 12:53 PM

The Committee resumed in open session at 1:30 PM

Diana McBroom moved to **amend the engagement of outside counsel to transfer representation of the Chief Assistant Prosecutor from the RJ Cronkhite Firm to the Miller Firm and expand the engagement of existing counsel with the Miller Firm to include additional related litigation and associated legal matters, including but not limited to subpoenas and records requests, specifically in connection with People v. Juwan Deering and related matters, and direct the Prosecutor's Office and Corporation Counsel to work together to amend the engagement agreement accordingly, with any disagreements to be brought back to the Claims Review Committee for resolution. Furthermore, it is acknowledged that all elected officials and their offices are subject to the Claims Review Policy and Process, including the requirement under the policy that any request for representation by an attorney or law firm other than a County Approved Firm must first be presented to the Claims Review Committee, as stated in the Committee's jurisdiction and authority over such matters.** Seconded by Solon Phillips.

**Motion Passed.**

Vote Summary (4-0-0)

Yes: Gwen Markham, Diana McBroom, Solon Phillips, Robert Erlenbeck

No: None

Abstain: None

## **7. Public Comment**

None.

## **8. Other Business/Adjournment**

The meeting adjourned at 01:33 PM.

**NOTE:** The foregoing minutes are subject to Committee approval.